



This information is for all team contacts associated with teams registered to play in the Great Lakes & Midwest Conference weekend at Grand Park, Westfield, IN September 26-27, 2020. Contacts have frequently changed so please make sure you share this with your coaches, DOC's and managers to make sure this message gets to where it needs to be as there is a lot of important information regarding the upcoming weekend.

Grand Park is the location that will host the games in Westfield, IN. The address is 19000 Grand Park Blvd, Westfield, IN 46074 and the website can be found at <http://grandpark.org/> and attached is the field map of the location as well as a travel guide.

DIRECTIONS TO GRAND PARK

- From the north/US-31: Take 191st Street west to Grand Park. Then follow signs to your parking lot.
- From southeast/I-465 East: Take Keystone Avenue Exit 33 and head north. Merge on to US-31 and continue north to SR-32 and head west. Then turn right on either Wheeler Road or Spring Mill Road, depending on your parking lot.
- From the southwest/I-465 West: Take N. Meridian Exit 31 and head north to US-31. Continue north to SR-32 and head west. Then turn right on either Wheeler Road or Spring Mill Road, depending on your parking lot.
- From Indianapolis Airport: Take I-70 east to I-465 west. Take N. Meridian Exit 31 and head north to US-31. Continue north to SR-32 and head west. Then turn right on either Wheeler Road or Spring Mill Road, depending on your parking lot.

SCHEDULES

Please double check your game schedules. Go to the [Great Lakes Conference website](#) or the [Midwest Conference website](#) and click on Scores, Standings & Schedules to see the link to the schedules and then select your specific division. Schedules are final and no changes can be made at this time, all referees have been assigned and changes cannot be made to conference-hosted weekends once the schedule has been published.

Please account for the time zone listed next to a game time when viewing the schedule in GotSport. The time zone listed pulls from the time zone setting on your GotSport account. If you are not logged into GotSport, the time displayed will pull from the time zone of the venue the game is being played.

TEAM PAPERWORK

Due to ongoing Covid-19 precautions, **there will NOT be an in person check in.** You do not need to turn in any forms or referee pay to a check in location. **All event fees and referee fees will be collected prior to the event by credit card or mail in check** (payment details seen below). Then Game Cards for each game will be turned into the referee at your game field prior to kick off. For game check in procedures due to covid-19, please see the Conference Game Day Covid-19 Procedures document noted below. ALL Player pass cards, game cards, medical releases and copies of your official state stamped roster (for the opponent if requested) are brought to the field.

GRAND PARK COVID-19 PROCEDURES

As I'm sure your team has experienced at other events (or simply by going to the grocery store), many protocols and procedures have to be adapted or changed. Our Conference matches are no exception, so please click this [link](#) for a list of some of the precautions, procedures, and protocols we would like to communicate to teams playing in this event weekend at Grand Park. It is important that all players, coaches, spectators, and referees DO THEIR PART to maintain a safe play environment. Please make sure your team is informed with the applicable procedures in the link. This document can also be found in the Conference Hosted Weekends drop down on the conference homepage. **Please note that local and/or state restrictions that may be updated after this has been posted will supersede ANY of the procedures you see listed.**

EVENT FEES & REFEREE FEES

Be sure to read **ALL** the information below carefully regarding Event and Referee Fees. All event and referee fees **MUST** be paid prior to the event, we will not have an in person check in and we will not accept cash for event fees or referee fees. These fees must all be paid ahead of time. Once the schedule has been posted, all participating teams will receive an email notifying them of an event invoice in GotSport. This invoice will be specific to each team for the number of games they are playing and their subsequent referee fees. To pay your invoice, whether it be credit card or check, please see the walkthrough on the Conference website under the Conference Hosted Weekends drop-down. These fees must be paid prior to the weekend.

Please note that all event fees for Conference Hosted Event Weekends were clearly listed in our Conference Operating Procedures prior to schedules being created and all teams agree to these fees when they schedule games in these events. The event fee for each participating team is \$200. If a team is playing a 3rd match there is an additional extra \$100 fee for the 3rd match. See note below from the COP's:

2.04 Conference Hosted Weekends

Conference hosted weekend will take place on the following weekends:

Fall Season 2020

*Sept. 26-27 Westfield, IN Up to 20 fields (turf and grass) **\$200 per team (3rd match an extra \$100)****

**Denotes a Stay to Play weekend. We are required to use the housing companies in order to use these state of the art facilities on these weekends. Housing information will be posted on the conference website after the scheduling meetings have been completed.*

Please note that for all event weekends the per team fee covers 1 or 2 matches. If teams choose to only play in one match this fee cannot be prorated. For 3rd match fee details please see above. The fees associated with these conference hosted event weekends are to cover additional facility fees, staff, medical coverage and equipment needed to run these events safely and effectively. These fees are in addition to your conference entry fee. The college showcase events are the only mandatory events as listed previously in this document. All other events are optional, but you accept the fee's if you schedule matches on any of these weekends. These event weekends have been added to enhance the showcase opportunities for the teams in our conference and to enhance their overall experience. ANY team that withdraws from a conference hosted event after the scheduled dates (not times) have been posted MUST still pay the event fee for that specific event.

A reminder on Referee Fees:

13U and 14U	\$70 per game per team; a total of \$140 (\$60 to Referee and \$40 to each AR)
15U and 16U	\$80 per game per team; a total of \$160 (\$70 to Referee and \$45 to each AR)
17U, 18U and 19U	\$90 per game per team; a total of \$180 (\$80 to Referee and \$50 to each AR)

STAY TO PLAY RULE FOR TEAM HOUSING

We are required to use the housing company Site Search in order to use these state of the art facilities on these event weekends at Grand Park. Housing information can be found on the conference website and has already been sent to all teams. The housing links can be found in the Conference Hosted Weekends drop down for each event weekend.

PLAYER UNIFORMS

When there is a conflict in uniform color, it is expected that that the first team listed on the match schedule is to wear light/white color jerseys and socks. When there is a conflict in uniform color, the team listed second on the Conference schedule must change its jerseys and socks, except in situations where the team listed first is wearing dark colored jerseys and/or socks, then the team listed first must change to light/white color jerseys and socks. The Referee shall define what constitutes light and dark color jerseys and socks. If any player/s on the roster are club pass carded players with the same player number as another player on their team, then the number must be edited with tape and the game card should be edited to match. This is not permissible at the National Tier of National League, but is permissible at the conference level.

FIELD LOCATIONS & PARKING

Please refer to the [Grand Park Map](#) that can be found on the website in the Conference Hosted Weekends drop down and follow parking instructions as follows:

- If scheduled to play on **Fields 1 through 6**, use **PARKING LOT C or D**
- If scheduled to play on **Fields 7 through 9**, use **PARKING LOT G**
- If scheduled to play on **Fields 10, or 27 through 31**, use **PARKING LOT E**

There is another event taking place during this weekend at Grand Park, so please stick to this parking allocation and if playing on fields 27 through 31, you should note that parking lot E is likely to be the busiest lot, so plan for that.

EVENT HEADQUARTERS

Our event headquarters will be located in or outside the Field Sports Admin Building located north of fields 27 and 29 and East of parking lot E. Please do not enter the building, knock on the glass doors found on the SE side of the building for help.

SEND OFFS-RED CARDS

Remember that anyone receiving a Red Card or Sent Off is automatically suspended from the team's next conference game. The referee's decisions on the field are final.

MISCELLANEOUS ITEMS

Some additional notes about this weekend:

- Pets are NOT allowed onsite.
- No Dynamic Warm-ups at all on the Grass Fields
- **Game Scores are to be submitted by the teams directly themselves.** ALL match scores must be entered by the winning team. In the event of a tie, the team listed as Team A (home) on the schedule should be the team that enters the score and submits the game card. This MUST be done before leaving the facility.
- Concessions are available throughout the site
- We expect to play through rain, although severe weather may delay games.

Please forward this to onto your other coaches, DOC's and team managers. Do not assume that we have all of the contacts up to date as we constantly receive contact updates within our system.



NATIONAL LEAGUE CONFERENCE TEAM CHECKLIST FOR EVENTS

This checklist has been provided as a helpful guide to make sure team officials have all of the correct documentation with them prior to and during each conference hosted weekend. This is not required to be handed over to any league officials; this is just for team use only.

Team Name: _____

State Association: _____

Gender Girls Boys
Age Group 13U 14U 15U 16U 17U 18U 19U

Conference & Division: _____

Prior to the weekend:

- All team housing has been secured through the booking agent listed for this event weekend
- All event fees have been paid in full to the conference prior to the event weekend
- All Referee fees have been paid in full to the conference prior to the event weekend
- All roster additions of club passcarded have been made at least 48 hours prior to the event weekend and confirmed by the state association and the conference.

Be sure that you have brought the following:

- GotSport game cards for each match
- US Youth Soccer Player Member Passes (from your state association)
- Team State Association Rosters (one for each match - bring spares should the opponent request a copy)
- Club Pass Player State Rosters (one for each match - bring spares should the opponent request a copy)
- Player Medical Release Forms (your local forms are acceptable)