



Job Title: Executive Director
Organization: Arkansas Soccer Association
Location: Remote in Arkansas, United States
Job Type: Full-time

About Us:

The Arkansas Soccer Association (ASA) is a non-profit organization dedicated to promoting and developing the sport of soccer in Arkansas. With over 19,000 players and 45+ member associations, ASA oversees various programs and events, ranging from recreational leagues to elite-level competitions. ASA maintains affiliation with US Soccer, US Youth Soccer, and US Adult Soccer.

Job Description:

The Executive Director of ASA provides operational management to advance the organization's mission and goals. This role requires a dynamic and innovative leader who can collaborate with stakeholders, drive growth initiatives, and enhance the overall soccer experience for participants across Arkansas. The Executive Director will administer various programs, events and staffing. The position reports to the Board President.

Key Responsibilities:

- **Operational Excellence:** Oversee the operations of ASA, ensuring efficiency, effectiveness, and adherence to organizational policies and procedures, while continuously seeking opportunities for improvement.
- **Stakeholder Engagement and Partnerships:** Cultivate positive relationships with stakeholders, including members, sponsors, government agencies, schools, and community organizations, to promote collaboration, support, and shared goals in advancing soccer across the state of Arkansas.
- **Program Development and Enhancement:** Drive the development and enhancement of comprehensive soccer programs and initiatives that cater to diverse demographics and levels of play, promoting player development, coach education, facility improvement, and community engagement.
- **Innovation and Growth Initiatives:** Lead efforts to innovate and grow ASA's impact and reach through initiatives such as player and coach development pathways, technology integration, DEI programs, and strategic partnerships.

Qualifications:

- Bachelor's degree in business administration, marketing, sports management or equivalent combination of education and relevant experience.
- Minimum of 5 years of leadership experience in a similar role, preferably within the sports industry or non-profit sector.
- Strong understanding of soccer administration, including governance structures, player development, coaching education, and competition management.



- Proven track record of strategic planning, organizational management, and stakeholder engagement.
- Excellent communication skills, with the ability to effectively interact with diverse audiences.
- Demonstrated financial management skills, including budgeting, forecasting, and revenue generation.
- Passion for soccer and youth with a commitment to promoting positive impacts on individuals and communities.
- Experience using GotSport as a registration and scheduling platform is a plus.

Requirements:

- Must have and maintain a valid Driver's License
- Must have and maintain SafeSport Certification
- Ability to lift 40 lbs.
- Ability to travel within and out of state for meetings and events.
- Must be eligible to work in the United State without sponsorship.

Salary & Benefits:

- \$75,000-\$85,000 DOE
- Comprehensive Benefit Package
- Flexible working arrangement, may work remotely within the state of Arkansas.

Application Process:

Interested candidates should submit a resume to office@arkansassoccer.org by May 30th. Please include "Executive Director Application" in the subject line. Shortlisted candidates will be contacted for interviews.

Equal Opportunity Employer:

ASA is an equal opportunity employer and is committed to creating an inclusive environment for all employees. We celebrate diversity and are dedicated to fostering a workplace that respects and values differences in perspectives, backgrounds, and experiences. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.